



Hello LBASC Families - welcome to term four.

A big welcome to all new parents and children who have started in 2017.

We are always looking for new folk to come on board to our parent committee. Meetings are every one or two months for around one to two hours. Please let Lalita know if you are interested in joining,

Just to remind parents and caregivers, our roll call is conducted at 3.10pm and is completed by 3.20pm. If your child is away, at a playdate or something similar, please let us know by 2pm by contacting the ASC phone on 021 128 2264. If your address has changed recently, please see Lalita or Kylee and they will check and update your original enrolment form.

If parents/caregivers are wanting a casual place or extra day please contact Kylee on [LBASCPPC@gmail.com](mailto:LBASCPPC@gmail.com).

In case of miscommunication between parents and caregivers, when children are still at ASC at say 5.50pm (this isn't common), please let us know if you would like a text reminder. If you have any concerns regarding your child at ASC, please contact us.

The year once again has whizzed by, this year school breaks up on December 18<sup>th</sup> which is a Monday. We're having our Christmas party on the same day starting from 12pm when school finishes for the day. Please send your child to school with a light lunch – we'll be having fish and chips at 2.30 following by Santa at 4pm. We will be collecting a five dollar gift for each child, please hand this in to one of our staff ahead of time.

Kind regards,

Lalita - Supervisor

### **Meet Kylee – Our Administrator**

Kylee has been working for ASC for 9 years. Contact Kylee about Changes to your days or additional days and accounts matters please email: [lbascppc@gmail.com](mailto:lbascppc@gmail.com) or phone 021 324 597.

Kylee will be sending an email out by the end of this year asking parents / caregivers to confirm days required for care for your child/children in 2018. Please note your account needs to be paid in full to confirm days in 2018.

### **Focusing the fun outdoors!**

The sign-out book for parents and caregivers will be outside with staff.

Please check the noticeboard in the hall to see what playground we are at.

Please also make sure your child has a sunhat.

### **Contact Details**

Contacting Lalita for absences. Please text or call 021 128 2264

To contact the ASC Committee or Chair email: [lbascpc.chair@gmail.com](mailto:lbascpc.chair@gmail.com).